



UNIVERSITY OF AGRICULTURE, FAISALABAD
DIRECTORATE OF FARMS

WHEAT PURCHASE PROFORMA

1.	Name of UAF Employee with Pin No./P.P.O Number (In case of retired employee)	
2.	Designation with Scale	
3.	Name of Department	
4.	Quantity of wheat required in (kg.) (Maximum 600 kg)	
5.	Contact No.	

TERM & CONDITION:

- i. Every university employee (in-service or retired) is eligible to get wheat from the university on cash payment.
- ii. Please attach a copy of Pay Slip of May, 2021.
- iii. Wheat will be provided on cash basis, first come first serve basis until availability of stock at government approved rate.
- iv. The amount of required wheat will be deposited in the relevant Bank account through Challan. The requisite challan will be available at sale point. A paid copy of challan must be attached with this proforma.
- v. The employee will arrange his/her own bags for purchase of wheat.
- vi. The employees of the Department of Agronomy, Directorate of Water Management & Research Centre including UAF Sub-Campuses will purchase the wheat from their own departments/Directorate and UAF Sub campus.

I undertake that wheat being purchased is for my domestic consumption and will not be sold to anyone.

Signature of Employee

Recommended and forwarded

DEAN/PO/Director/Chairman